

Licensing Committee (Regulatory)



Please contact: Democratic Services
Please email: democraticservices@north-norfolk.gov.uk
Please direct dial on: 01263 516108

Tuesday 30th June 2026

A meeting of the **Licensing Committee (Regulatory)** of North Norfolk District Council will be held in the **Council Chamber - Council Offices** on **Wednesday, 8 July 2026** at **10.00 am**.

At the discretion of the Chairman, a short break will be taken after the meeting has been running for approximately one and a half hours

Members of the public who wish to ask a question or speak on an agenda item are requested to notify the committee clerk 24 hours in advance of the meeting and arrive at least 15 minutes before the start of the meeting. This is to allow time for the Committee Chair to rearrange the order of items on the agenda for the convenience of members of the public. Further information on the procedure for public speaking can be obtained from Democratic Services, Tel: 01263 516108, Email: lauren.gregory@north-norfolk.gov.uk.

Anyone attending this meeting may take photographs, film or audio-record the proceedings and report on the meeting. Anyone wishing to do so must inform the Chairman. If you are a member of the public and you wish to speak on an item on the agenda, please be aware that you may be filmed or photographed.

Please note that Committee members will be given priority to speak during the debate of agenda items

Emma Denny
Democratic Services Manager

To: Cllr D Birch, Cllr M Batey, Cllr K Bayes, Cllr J Boyle, Cllr A Brown, Cllr P Fisher, Cllr M Gray, Cllr T FitzPatrick, Cllr N Housden, Cllr K Leith, Cllr P Porter, Cllr C Ringer, Cllr C Rouse and Cllr M Taylor

All other Members of the Council for information.
Members of the Management Team, appropriate Officers, Press and Public



**If you have any special requirements in order
to attend this meeting, please let us know in advance**
If you would like any document in large print, audio, Braille, alternative format or in
a different language please contact us

Chief Executive Steve Blatch
Tel 01263 513811 **Fax** 01263 515042 **Minicom** 01263 516005
Email districtcouncil@north-norfolk.gov.uk **Web site** www.north-norfolk.gov.uk

A G E N D A

1. TO RECEIVE APOLOGIES FOR ABSENCE

2. PUBLIC QUESTIONS AND STATEMENTS

3. MINUTES

(Pages 1 - 4)

To approve as a correct record the Minutes of the Licensing Committee (regulatory) meeting held 22nd October 2025

4. ITEMS OF URGENT BUSINESS

To determine any other items of business which the Chairman decides should be considered as a matter of urgency pursuant to Section 100B(4)(b) of the Local Government Act 1972.

5. DECLARATIONS OF INTEREST

(Pages 5 - 6)

Members are asked at this stage to declare any interests that they may have in any of the following items on the agenda. The Code of Conduct for Members requires that declarations include the nature of the interest and whether it is a disclosable pecuniary interest. Members are requested to refer to the attached guidance and flowchart.

6. STATEMENT OF LICENSING POLICY

(Pages 7 - 68)

Statement of Licensing Policy 2026–2031	
Executive Summary	<p>This report presents the revised Statement of Licensing Policy 2026–2031 for consideration and recommendation to Full Council. The policy has been updated to reflect the Licensing Act 2003, current statutory guidance, consultation feedback, operational learning and relevant legislative developments since the current policy was adopted in 2021.</p> <p>The revised policy provides a clearer, more accessible and legally robust framework for applicants, responsible authorities, residents, Members and officers. It strengthens decision-making by confirming that licensing functions must be exercised by reference to the four statutory licensing objectives and that any conditions or regulatory action must be necessary, proportionate and evidence-based.</p> <p>The Committee is asked to consider the revised policy, note the consultation undertaken and amendments made, and recommend the policy to Full Council for adoption.</p>

Options considered	<p>The principal option is to recommend adoption of the revised Statement of Licensing Policy 2026–2031, subject to any final minor amendments required for accuracy, formatting, accessibility or legal consistency.</p> <p>The alternative option is not to recommend adoption at this stage. This is not recommended, as the Council has a statutory duty to keep its Statement of Licensing Policy under review every 5 years and the current policy must be replaced to ensure continued compliance and legal defensibility.</p>
Consultation(s)	<p>A statutory consultation exercise has been undertaken in accordance with the Licensing Act 2003. Consultees included responsible authorities, licence holders, businesses, residents and other relevant stakeholders. Consultation responses have been reviewed, and amendments have been incorporated into the revised draft where appropriate.</p> <p>A summary of consultation responses and the Council’s consideration is included at Appendix B.</p>
Recommendations	<p>That the Committee considers the revised Statement of Licensing Policy 2026–2031 and supporting appendices; notes the consultation undertaken and amendments made in response to feedback; recommends the revised Statement of Licensing Policy 2026–2031 to Full Council for adoption; and delegates authority to the Assistant Director of Environment and Leisure, in consultation with the Portfolio Holder and Chair of the Licensing Committee, to make any final minor amendments required for accuracy, formatting, accessibility or legal consistency before publication.</p>
Reasons for recommendations	<p>To ensure that the Council continues to meet its statutory duty under section 5 of the Licensing Act 2003 to prepare, publish and keep under review its Statement of Licensing Policy.</p> <p>The recommendation will also ensure the policy remains aligned with current statutory guidance, supports consistent and evidence-based decision-making, and provides a</p>

	clearer and more accessible framework for applicants, residents, responsible authorities, Members and officers.
Background papers	Licensing Act 2003; statutory guidance issued under section 182 of the Licensing Act 2003; current Statement of Licensing Policy 2021–2026; draft Statement of Licensing Policy 2026–2031; consultation responses and summary of key changes.

Wards affected	All wards
Cabinet member(s)	Councillor Callum Ringer
Contact Officer	Environmental & Leisure Business Support Manager

7. UPDATE ON GENERAL LICENSING ISSUES

To give an oral update on licensing issues.

8. EXCLUSION OF THE PRESS AND PUBLIC

To pass the following resolution, if necessary:

“That under Section 100A(4) of the Local Government Act 1972 the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph _ of Part I of Schedule 12A (as amended) to the Act.”

9. TO CONSIDER ANY EXEMPT MATTERS ARISING FROM THE PUBLIC BUSINESS OF THE AGENDA